



Board of Directors Monthly Meeting Minutes July 11, 2018

1. **Call to Order:** Ms. Beissner convened the Woods of Tabb Homes Association monthly Board of Directors (BOD) meeting at 7:04 pm in the Poquoson Library, in Poquoson, VA.

Personnel in attendance:

Tracy Beissner: President
Linette Kirby: Vice President
Bonnie Woltman: Treasurer
David Pine: Newsletter
Jerry Garrett: ARC Committee
Rick Kurek: Grounds Committee

Personnel absent:

Audra Simsic: Secretary
Ron DeWitt: Member-at-Large
Rick Sherwin: Member-at-large
David Flittner: ARC Committee
Jim Kirby: Lakes Committee
Amy Nickol: Grounds Committee
Julianne Constantino: Beautification Committee
Bibi Laborte: Welcoming Committee
Sherrie Krist: Website

2. **Homeowner Forum:**
 - a. No homeowners were in attendance.
3. **Secretary's Report:**
 - a. Approval of previous minutes: Ms. Beissner made a motion, which was seconded and unanimously approved, to approve the minutes from the BOD meeting held on June 13, 2018.
4. **Treasurer's Report:**
 - a. Status of Account/Expenditures: Ms. Beissner made a motion, which was seconded and unanimously approved, to approve the Treasurer's Report from the BOD meeting held on June 13, 2018.
 - b. Ms. Woltman reported on one outstanding HOA assessment. A certified letter was sent to the homeowner encouraging payment of overdue assessment.
 - c. Ms. Woltman updated the board with a review of the association insurance policy and possible changes needed to the policy. Ms. Woltman also reported on the status of the 2017 audit.
5. **Committee Reports:**
 - a. ARC: Mr. Garrett reported on completed disclosure packages for 104 Chris Slade Chase, 311 Treis Trail, 403 Champions Path, 101 Melvins End and 110 Chris Slade Chase. The Board also discussed covenants compliance issues.



- b. Grounds & Tennis: Mr. Kurek reported on his assessment of trees on association property that require trimming. Mr. Kurek also shared an estimate for the Board's review from a contractor for tree trimming needed. Ms. Beissner sought estimates from two contractors for repairs to the brick paver path in Champions Path Park and updated the board on both.
 - c. Lakes: no new developments.
 - d. Welcoming: Ms. Laborte reported on communicating with block captains regarding updates on new residents.
 - e. Beautification: July Yard of the Month was 301 Champions Path.
 - f. Social: Ms. Simsic reported on the outcome of the Ice Cream Social on June 14, 2018.
 - g. Website: no new developments.
 - h. Newsletter: Mr. Pine reported that the the submission deadline for the next newsletter is July 15, 2018. Mr. Pine also requested additional newsletter input from Board members.
6. **Old Business:**
- a. Mr. DeWitt updated the Board on plans for the neighborhood yard sale to take place on September 8, 2018.
7. **Adjournment:** Ms. Beissner adjourned the meeting at 8:47 pm.