



**Board of Directors Monthly Meeting Minutes
September 12, 2018**

1. **Call to Order:** Ms. Beissner convened the Woods of Tabb Homes Association monthly Board of Directors (BOD) meeting at 7:07 pm in the Poquoson Library, in Poquoson, VA.

Personnel in attendance:

Tracy Beissner: President
Linette Kirby: Vice President
Bonnie Woltman: Treasurer
Audra Simsic: Secretary
Ron DeWitt: Member-at-Large
Rick Sherwin: Member-at-large
David Pine: Newsletter
Jim Kirby: Lakes Committee

Personnel absent:

David Flittner: ARC Committee
Jerry Garrett: ARC Committee
Amy Nickol: Grounds Committee
Rick Kurek: Grounds Committee
Julianne Constantino: Beautification Committee
Bibi Laborte: Welcoming Committee
Sherrie Krist: Website

2. **Homeowner Forum:**

- a. No homeowners were in attendance.

3. **Secretary's Report:**

- a. Approval of previous minutes: Ms. Kirby made a motion, which was seconded and unanimously approved, to approve the minutes from the BOD meeting held on August 8, 2018.

4. **Treasurer's Report:**

- a. Status of Account/Expenditures: Ms. Beissner made a motion, which was seconded and unanimously approved, to approve the Treasurer's Report from the BOD meeting held on August 8, 2018.
- b. Ms. Kirby made a motion, which was seconded and unanimously approved, to approve the audit of association accounts.
- c. The Board decided to hold an additional meeting to discuss the 2019 budget at the Poquoson Library on September 26, 2018 at 7 pm.
- d. Old Business: Ms. Woltman reported on one outstanding HOA assessment. Four notices have been sent to the homeowners; two by certified mail and two by regular mail.

5. **Committee Reports:**

- a. ARC: Ms. Beissner made a motion, which was seconded and unanimously approved, that the ARC Home Inspection Checklist will be a part of disclosure documents and will be posted on NextDoor.



- b. Grounds & Tennis: Ms. Nickol emailed a report on two estimates received by the association for repairs to the tennis court surface. Ms. Beissner circulated a motion by email, which was seconded and unanimously approved, to approve a contractor's bid for tree trimming in various areas in the neighborhood. Ms. Beissner also reported on repairs made to the brick path in the park.
 - c. Lakes: Mr. Kirby reported that the course of chemical treatments on the constructed wetlands have been completed. Mr. Kirby also reported on two courses of action for future treatment to the lakes and constructed wetlands to prevent the growth of invasive plants. Ms. Beissner made a motion, which was seconded and unanimously approved, to approve a single course of treatment to the lakes in the Fall.
 - d. Welcoming: no new developments.
 - e. Beautification: August Yard of the Month was 101 Terrys Run.
 - f. Social: no new developments.
 - g. Website: no new developments.
 - h. Newsletter: Mr. Pine reported that the the submission deadline for the next newsletter is September 16, 2018.
6. **Old Business:**
- a. Mr. DeWitt updated the Board on the outcome of the neighborhood yard sale on September 8, 2018. The board discussed plans for future Fall yard sales.
7. **New Business:**
- a. Ms. Beissner presented proposals from three community management companies for the board to consider.
8. **Adjournment:** Ms. Beissner adjourned the meeting at 9:00 pm.