



## Board of Directors Monthly Meeting Minutes - August 10, 2020

1. **Call to Order:** Mr. DeWitt called the meeting to order at 7:05pm. The meeting was held via Zoom in accordance with Amendment 28 to House Bills 29 and 30 during the State of Emergency due to the Coronavirus pandemic.

### **Personnel Present:**

Ron DeWitt: President  
Craig Nickol: Vice President  
Bonnie Woltman: Secretary  
Michael Case: Member-at-Large  
Linette Kirby: Member-at-Large  
Walter Rader: Treasurer  
David Pine: Newsletter  
Bibi LaBorte: Welcoming Committee  
Sarah Knaub: Victory Community Mgt

### **Personnel Absent:**

Amy Nickol: Beautification

- 2) **Homeowner Forum:** Homeowners present via Zoom: Jim Kirby (216 CP), Kristen McManus (207 CP), Jennifer McNeil (219 CP).
- 3) **Secretary's Report**
  - a) Ms. Kirby made a motion, which was seconded and unanimously approved, to approve the minutes from the BOD meeting held July 13, 2020.
- 4) **Treasurer's Report**
  - a) Status of accounts/expenditures-Mr. Rader reviewed the association's financial reports for July 2020 with the Board.
  - b) Assessments update-1 assessment outstanding.
- 5) **Committee Reports**
  - a) Welcoming-Ms. LaBorte and Ms. McNeil reported on their plans for publishing the new, updated WOT Neighborhood Directory by early November.
  - b) Beautification-no report
  - c) Social-no report
  - d) Newsletter-Next newsletter will be published in September.
- 6) **Victory Community Management Report**
  - a) ARC: Requests approved--105 WW shed, patio & walkway; 205 CHD 4 ft fence; 101 CHD expand deck.
  - b) Resale Disclosure Packets-4 requests.
  - c) Covenants Compliance-Ms. Knaub will be conducting the third formal drive-through inspection of the year next week.



d) Grounds

- i) Dominion WatchLights- Ms. Knaub reported on status of Watch Light repairs. We received credit on our Dominion Power bills because of WatchLight outages.
- ii) Pet Waste Stations-Ms. Knaub reported on status of pet waste station collection by It Happens. And she gave an update on installation of new dispenser in CP Park.
- iii) Parks-  
McKown Pressure Washing completed cleaning in the CP park.  
Ms. Knaub reported on condition of KC Park and brick pathway in CP Park.
- iv) Lake Equipment-Ms. Knaub reported on status of Fisher Lake compressor repair. Board discussed repair of Wayne Lake fountain.
- v) Tennis Court Path-Board discussed quotes to refresh gravel path to tennis court.

e) Misc.-

Victory Community Management Contract-Ms Knaub and Board discussed rewriting the VCM contract for 2021.

**7) Old Business**

- a) WOT Bulletin for homeowners-Mr. Nickol will make final edits and send to Board for approval. Then paper copies will be distributed to all residents.
- b) Park Rip Rap project-TSP will begin work next week, weather permitting.
- c) York County Code 15-48-The Board approved applying to be covered by YCC 15-48 via email. Mr. DeWitt will send an application letter to the York County Board of Supervisors.
- d) Reserve Study-Ms. Knaub updated the Board on a requested revision to the Reserve Study via email. A first round of suggested changes have been submitted to the Reserve Study Engineer.
- e) Grounds Contract for 2021-Ms. Knaub and the Board discussed reviewing and updating the landscaping contract. After the contract is updated, Ms Knaub will put it out for bids, as our current contract expires on March 31, 2021.
- f) ARC request fee- Board tabled.
- g) Activity Suggestion-Food Truck-Board decided not to pursue, due to the problem of finding place for truck to park legally in neighborhood.

**8) New Business**

- a) Request to add link to VA Code pertaining to homeowner associations on the WOT website. The Board approved.
- b) AGM Planning-Board discussed different possible ways to hold the AGM and also comply with VA Governor's Covid-19 restrictions. Board will revisit at the September meeting.

**9) Date Confirmation**

- a) Monday, September 14, 2020 - Board Meeting, 7 PM, via Zoom

**10) Meeting Adjournment**



- a) Mr. DeWitt adjourned the meeting at 8:50pm.

**The 2020 Board Meetings at the Poquoson Library are scheduled as follows:**

			Monday, October 12
			Wednesday, November 4 (AGM)
		Monday, September 14	Monday, December 14