



Board of Directors Monthly Meeting Minutes - February 08, 2021 (7 PM) via Zoom

The meeting was held virtually in accordance with Amendment 28 to House Bills 29 and 30 during the State of Emergency due to the Coronavirus pandemic.

1. Call to Order Meeting convened via Zoom at 7:03 PM by A. McNeil.

Board Members Present:

President- Angus McNeil

Vice President - Michael Case

Treasurer - Walter Rader

Secretary - Mike Laborte

Member at Large- Craig Nickol

Others Present:

WoT Newsletter- David Pine

Welcoming Chair - Bibi Laborte

Beautification Co-Chair- Linette Kirby

Victory Comm Mgt - Sarah Knaub

Residents Attending:

Julianne Constantino (108TR)

Ron DeWitt (112 WW)

Doug & Leslie King (200 CHD)

Jim Kirby (216 CP)

Angela Tierney (105TT)

Absent: Beautification Co-Chair—Amy Nickol

2. Homeowner Forum: Several homeowners addressed the board. The board confirmed that resident use of the soccer field is available on a first-come, first-served basis.

3. Secretary's Report

a. January 2021 minutes were approved with one change. M. Laborte motioned to approve the minutes with the following additional sentence added to the existing para 4e. Bill Pay Resolution. "The three authorized WoT check signers on bank signature card will be the President, Vice-President, and Treasurer." Motion seconded and unanimously approved.

4. Treasurer's Report.

New WoT BoD bank signature cards are ready for signing.

a. Accounts/expenditures – W. Rader presented the Treasurer's Reports for the month of January and answered questions from the board. Treasurer proposed to transfer \$4,175 (Reserve funds) from Vanguard money market fund to reimburse operating funds in Old Point National Bank used to pay (TSP bill) for the playground. A. McNeil so motioned, seconded and unanimously passed. Treasurer ordering Vanguard checks for future use.

b. Assessments. The Treasurer has received 45.2 percent of the 244 WoT homeowners' assessments as of 8 February. Only one mailed notice was returned undeliverable. Following up.

c. P & L Report. Reviewed the reserve account activity for the previous month.

5. Committee Reports

a. Welcoming (B. Laborte)

- i. One Welcome pkg distributed to 211 CP.
- ii. Block captain volunteers for Terrys Run identified for next newsletter list.

b. Beautification (A. Nickol & L. Kirby) C. Nickol reports

- i. Park information notice box, work complete by volunteers.
- ii. Split rail debris removed & rail replaced in Champions Park by volunteers.

c. Social (Vacant - next Volunteer needed)

- i. Single event volunteer sought for Spring fling.
M. Laborte will put out NextDoor notice seeking volunteers.

d. Newsletter (D. Pine)

- i. Advertisement revenue down \$360 due to lost full page advertiser.
- ii. Next newsletter will be in March 2021.

6. Victory Community Management Report (S. Knaub)

- a. ARC
 - i. (1) Approved, (1) Pending site visit, (1) Pending York Co permit
- b. Resale Disclosure Packets ... (1) 200 Willards Way... sold in one day.
- c. Covenants Compliance Program (CCP) Overview. The board will review the association's CCP at the next board meeting. The next formal inspection will be in April.
- d. Grounds
 - i. Dominion WatchLights. VCM S. Knaub provided an update on progress with adjusting Dominion Energy's billing of the WoTHA Watch Lights to more accurately reflect the type and number of lights in the neighborhood.
 - ii. Park
 - 1. Playground Area
 - a. The few remaining low-priority items from the Playground Inspection Report will be taken care of when the weather warms.
 - b. Additional pet waste bag dispenser. Will be installed when it arrives.
 - iii. Lakes
 - 1. Equipment / Solitude
 - a. **Aquatic Resource Management** on 3 Feb '21 cleaned intake of debris for Kenny Lake fountain at cost of \$165.
 - b. S. Knaub is investigating noise dampening strategies for the compressors on Fisher Lake and Wayne Lake.
 - 2. BMP Inflow/outflow redo. Awaiting dry conditions to schedule work.
 - 3. Wayne Lake outflow structure. The concrete structure will be cleared of woody vegetation.
- e. Miscellaneous
 - i. Approved **Custom Irrigation Systems'** contract for 2021. Covers work preparing systems for spring start up and winterizing. A. McNeil motioned to approve, seconded and approved unanimously.
 - ii. VCM (S. Knaub) will follow up on 3 of 4 trees browning off the soccer field. Will check with Bloom Contractor for opinion.

7. Old Business

- a. Grounds Maintenance. Approved Bloom Lawn + Landscaping contract for 2021. Motioned by A. McNeil and approved unanimously. Approved paying in full upfront to secure early pay discount.
- b. WoT brick monuments and signs at each entrance. The board requested S. Knaub seek quotes for having the brick monuments cleaned and the signs repainted.

8. New Business

- a. Motion to transfer \$22,000 from WoT investment in Vanguard 500 Index Fund Admiral shares to Vanguard Treasury Money Market fund was approved. Proposed by C. Nickol, seconded and unanimously approved. The action is taken by the BoD to rebalance WoT investments to a desired 50% - 50% strategy between moderate risk (Mutual fund) and low risk (Treasury Money Market) at the start of the WoT fiscal year.



9. Date Confirmation

- a. **March 8**, 2021 - 7 PM, Board Meeting, via Zoom

10. Meeting Adjournment. Meeting closed at 8:25.

The 2021 Board Meetings, Location TBD

Monday, Jan 11 (zoom)	Monday, Apr 12	Monday, Jul 12	Monday, Oct 11 <i>(Columbus Day)</i>
Monday, 8 Feb (Zoom)	Monday, May 10	Monday, Aug 9	BoD Monday, 8 Nov and / or Annual Meeting (AGM) Between 1 & 15 Nov
Monday, 8 March (Zoom)	Monday, Jun 14	Monday, Sep 13	Monday, Dec 1