



## Approved Board of Directors Monthly Meeting Minutes September 14, 2020

1. **Call to Order:** Mr. Nickol called the meeting to order at 7:05pm. The meeting was held via Zoom in accordance with Amendment 28 to House Bills 29 and 30 during the State of Emergency due to the Coronavirus pandemic.

### **Personnel Present:**

Ron DeWitt: President  
Craig Nickol: Vice President  
Bonnie Woltman: Secretary  
Michael Case: Member-at-Large  
Linette Kirby: Member-at-Large  
Walter Rader: Treasurer  
Bibi LaBorte: Welcoming Committee  
Sarah Knaub: Victory Community Mgt

### **Personnel Absent:**

Amy Nickol: Beautification  
David Pine: Newsletter

- 2) **Homeowner Forum:** Homeowners present via Zoom: Jim Kirby (216 CP), Kristen McManus (207 CP), Jennifer McNeil (219 CP), Mark Haviland (119 CSC), Robin Overbey (115ZT), Leslie & Doug King (200 CH), Tari Weber (307 WW), Acquanetta Williams (218 CP), Paula Toomey (112 CSC), Steven Spencer (102 KC), Mike LaBorte (106 TR). Mr. Kirby presented the results of his survey on readership of WOT newsletter conducted on the NextDoor website. Ms. McManus and Ms. Weber both expressed their desire to see more homeowners volunteering to help in the community.

- 3) **Secretary's Report**

- a) Mr. DeWitt made a motion, which was seconded and unanimously approved, to approve the minutes from the BOD meeting held August 10, 2020.

- 4) **Treasurer's Report**

- a) Status of accounts/expenditures-Mr. Rader reviewed the association's financial reports for August 2020 with the Board.
- b) Assessments update-all assessments collected.

- 5) **Committee Reports**

- a) Welcoming-Ms. LaBorte gave an update on the new Directory. Ms. LaBorte stated she would like to step down as Welcoming Chairperson if a replacement can be found.
- b) Beautification-Mr. Kirby cut down two dead small trees in Champions Park.
- c) Social-no report
- d) Newsletter-Deadline for September Newsletter inputs is September 19.

- 6) **Victory Community Management Report**

- a) ARC: Requests approved--none
- b) Resale Disclosure Packets-- 206 CH, 307 TR.
- c) Covenants Compliance-Ms. Knaub will be conducting the final drive-through inspection of the year in October.



d) Grounds

- i) Dominion WatchLights- Ms. Knaub reported the lights at Willards Way entrance have not been repaired. She also reported that Dominion's database contains an incorrect listing of most of the lights in WOT. Ms Kirby volunteered to inventory all of our watch lights.
- ii) Pet Waste Stations-Josh from **It Happens** emails Ms. Knaub with a report of what he does and the conditions of the cans and dispensers, every time he services our neighborhood. He doesn't come on days when it rains.
- iii) Park-
  - Tree Work- Mr DeWitt made a motion to accept the bid from KLJ, Inc. to cut down the damaged tree in Champions Park. The motion was seconded and approved.
  - Playground Inspections- Mr. DeWitt made a motion to accept the bid from Kids Play Safer Playground Inspections to inspect the playground equipment in Champions Park. The motion was seconded and approved.
- iv) Lakes
  - Equipment-Ms. Knaub reported that the replacement compressor for Fisher Lake will be installed by the end of the week. Waiting for contract proposal to add aerators in Fisher Lake to Solitude maintenance contract.
  - Solitude-Solitude is waiting to get chemicals to spray alligator weed in Kenny & Wayne Lakes.

e) Misc.-

Tennis Court Path-A volunteer option will be explored to refurbish the paths to the tennis court and the soccer field.

**7) Old Business**

- a) Update on York County Code 15-48- Ms. Knaub reported on the status of our application to be included in the York County Code 15-48.
- b) Draft of Reserve Study-Board received the first draft of the revision from Aime late today. Final revisions by the Board are due by end of October.
- c) Grounds Contract RFP for 2021-Ms. Knaub sent current contract to Board before meeting. Board will discuss at October meeting.

**8) New Business**

- a) AGM Planning-Board discussed options for the AGM. Board will revisit at the October meeting.
- b) 2021 Budget-Mr. DeWitt completed a draft 2021 budget. Board will revisit at the October meeting.
- c) State Farm Insurance policy review-Board discussed need to review policy to make sure that coverage is up to date when it is up for renewal in spring.
- d) Microsoft Office-Board decided to not to renew subscription when it expires due to nonuse.



- e) Yard Sale-Board discussed the possibility of doing a Yard Sale on October 24. Mr. Kirby volunteered to create a survey on NextDoor to judge interest within community.

9) **Date Confirmation**

- a) Monday, October 12, 2020 - Board Meeting, 7 PM, via Zoom

10) **Meeting Adjournment**

- a) Mr. Nickol adjourned the meeting at 8:30pm.

**The 2020 Board Meetings at the Poquoson Library are scheduled as follows:**

			Monday, October 12
			November AGM (TBD)
			Monday, December 14