



## Board of Directors Monthly Meeting Minutes - January 11, 2021

1. **Call to Order.** Meeting convened via Zoom at 7:02 PM by President A. McNeil.  
*The meeting was held virtually in accordance with Amendment 28 to House Bills 29 and 30 during the State of Emergency due to the Coronavirus pandemic.*

### Board Members Present:

President- Angus McNeil,  
Vice President - Michael Case,  
Treasurer - Walter Rader  
Secretary- Michael Laborte,  
Member at Large- Craig Nickol

### Others Present:

Newsletter- David Pine,  
Welcoming Chair- Bibi Laborte,  
Beautification Co-Chair- Linette Kirby  
Victory Community Mgt - Sarah Knaub,

### Residents Attending:

Rob Green (207TT)  
Doug & Leslie King (200CHD)  
Jim Kirby (216CP)

### Absent:

Beautification Co-Chair- Amy Nickol,

2. **Homeowner Forum:** A. McNeil introduced the 2021 Board Officers and new board members. The board took comments from the residents in attendance.
3. **Secretary's Report**
  - a. BoD December 2020 minutes unanimously approved. **Motioned** by A. McNeil and seconded.
4. **Treasurer's Report.**
  - a. Accounts/expenditures – W. Rader presented the December 2020 Treasurer's Report and answered questions from the board. The report will serve as the 2020 Year End Financial Report and shows the Association's expenses were just about equal to the 2020 income.
  - b. Assessment mailings. Letters prepared for mailing 10 Jan 2021 reflect the \$337 assessment. W. Rader reports 6 percent of homeowners have paid their annual assessments based on email notice alone.
  - c. 2020 Reserve Fund contribution made to the Money Market Fund.
  - d. Treasurer (W. Rader) requested authority to use Burks' Bookkeeping & Tax Service again for tax year 2020. So, **motioned** by C. Nickol and seconded. Approved unanimously.
  - e. Bill Pay Resolution. The Board will continue to operate under Resolution 2020-03-09: Bill Pay Authorization. The three authorized WoT check signers on bank signature card will be the President, Vice-President, and Treasurer.
5. **Committee Reports**
  - a. Welcoming, Chair (B. Laborte) WoT Resident Directory is completed and distributed. The Board thanked all residents for their cooperation, especially the efforts of Block Captains, persistence of Jennifer McNeil and Bibi Laborte. B. Laborte provided directory cost data for next year's treasurer's budget notes. C. Nickol reminded all we are still looking for the next volunteer Welcoming Committee Chair.



- b. Beautification Committee. Co-Chairs L. Kirby & A. Nickol
  - i. Decorative wreaths at the three neighborhood entrances will be taken down and stored at the Kirby home (216 CP) until needed again.
  - ii. C. Nickol reported on maintenance efforts to the notice box at the park.
- c. Social Committee. Social Chair position is vacant. Next volunteer needed.
  - i. Luminaries Event Chair. (absent) Report given by C. Nickol.
- d. Newsletter. Deadline for newsletter inputs to D. Pine is 16 January. Topics for articles were discussed and D. Pine gave an update on paid advertisements received to date.

**6. Victory Community Management Report (S. Knaub)**

- a. ARC. No new requests since the last meeting.
- b. Resale Disclosure Packets. One request (407 CH).
- c. Covenants Compliance. No new issues.
- d. Grounds
  - i. Dominion Watch Lights. Dominion has made many of the necessary corrections. Will follow up with them again over the next few weeks.
  - ii. Park
    - 1. Playground Area. The use area renovation is almost complete.
  - iii. Lakes
    - 1. Equipment.
      - a. The Kenny Lake fountain appears to be operating better. Will contact the contractor if its condition changes.
      - b. Fisher & Wayne Lake compressors. Investigating possible noise mitigation need.
    - 2. Solitude. Nothing to report.
    - 3. BMP Inflow/Outflow redo. The contract for this project has been signed and awaiting scheduling.
- e. Miscellaneous
  - i. S. Knaub reported Envirowash offering a \$200 special to residents of WOTHA who call to schedule an exterior house cleaning by March 1.
  - ii. Wayne Lake in outflow – Confirmed responsibility for removing vegetation from the Wayne Lake outflow structure lies with adjacent homeowners.
  - iii. S. Knaub provided an update on the “Legacy of Poquoson” development from Tom Shepperd. There will likely be little to no impact to WOTHA for the next few years.

**7. Old Business**

- a. York Co Board of Supervisors passed WoTHA request to be listed in York County Code Section 15-48. The County installed signage at all three neighborhood entrances. S. Knaub confirmed any parking issues will be addressed first through



the Association's Covenants Compliance Program, with the County's enforcement assistance to be requested only when necessary.

- b. The board reviewed a revised 2021 landscape maintenance proposal. The proposal will be voted on at the next board meeting.

**8. New Business**

- a. Annual Calendar. S. Knaub provided an annual calendar to be used for planning purposes. The board requested several revisions.

**9. Date Confirmation**

- a. February 8, 2021 - 7 PM, Board Meeting, via Zoom.

**10. Meeting Adjournment.** Meeting closed at 8:43 PM.

The 2021 Board Meetings, Location TBD

|                          |                |                |                                  |
|--------------------------|----------------|----------------|----------------------------------|
| Monday, Jan 11<br>(zoom) | Monday, Apr 12 | Monday, Jul 12 | Monday, Oct 11<br>(Columbus Day) |
| Monday, 8 Feb<br>(Zoom)  | Monday, May 10 | Monday, Aug 9  | Monday, Nov 8<br><b>(AGM)</b>    |
| Monday, 8 March          | Monday, Jun 14 | Monday, Sep 13 | Monday, Dec 1                    |